



## VEHICLE OPERATIONS STANDARD PA004

### **AUTHORITY**

California Penal Code 13601(a)(1): The CPOST shall develop, approve, and monitor standards for the selection and training of state correctional peace officer apprentices.

### **BACKGROUND**

Driving is an integral function of a Parole Agent's (PA) job duties. All caseloads require vehicle travel to complete supervision specifications. All PAs are authorized to utilize state owned vehicles in order to conduct work outside of their office.

### **STANDARD**

All PAs shall receive training in proper vehicle operation. The training shall encompass policies and rules governing the use of state vehicles, the importance of defensive and distracted driving principles, and techniques for safe driving habits.

### **COMPONENTS OF STANDARD**

This training will consist of safe driving principles and techniques in:

- Rural areas/Urban areas
- Inclement weather/Various times of day and night

The training will also consist of instruction on the proper procedures for:

- Vehicle maintenance
- Mileage log and other required documents
- Accident reporting procedures

### **CITATIONS**

- 1) DOM Chapter 8, Article 10, 82000.1 Policy
- 2) DOM Chapter 8, Article 10, 82000.3 Responsibilities

- 3) DOM Chapter 8, Article 10, 82000.4 Vehicle Assignment
- 4) DOM Chapter 8, Article 10, 82000.5 Use of State Vehicle
- 5) DOM Chapter 8, Article 10, 82000.7 Use of State Issued Vehicles, Vehicle Home Storage Permit
- 6) DOM Chapter 8, Article 10, 82001 Use of the State Voyager Card
- 7) DOM Chapter 8, Article 10, 82002.1 Defensive Driver Training
- 8) MOU Article XIX, 19.01 C
- 9) Directive 15-07, Memorandum dated July 28, 2015
- 10) State Administrative Manual, Sections 0750, 0751, 0752