



CLASSIFICATION COMMITTEE STANDARD CC002

AUTHORITY

California Penal Code 13601(a)(1): The CPOST shall develop, approve, and monitor standards for the selection and training of state correctional peace officer apprentices.

BACKGROUND

Classification is the study of the individual inmate for purposes of understanding his/her needs and providing an administrative procedure for carrying out a program for his/her adjustment, education, and skill assessment. The Department implemented policies to govern the classification process in order to comply with legal and departmental mandates. The Classification process plays a vital role in maintaining the safety and security of the institution, as the classification committee action affects an inmate's program, housing, transfer, assignment, security level, custody, work group and privilege group. Proper classification reviews help to mitigate inmate appeals and litigation.

STANDARD

Correctional Counselors (CC I) shall be knowledgeable of the different types of Classification Committees and their purpose and functions as they relate to an inmate's incarceration period.

COMPONENTS OF STANDARD

There are 6 different types of classification committees identified in CCR 3376:

- Initial Classification Committee
- Unit Classification Committee
- Camp Classification Committee

- Security Threat Group (STG) UCC
- Institution Classification Committee
- Departmental Review Board

CC I's shall analyze case information; prepare recommendations and present to the classification committee case information and recommendations for modifications to, changes to or the confirmation of an inmate's program. CC I's will gather, read, verify, evaluate and summarize orally and/or in writing information from a variety of sources, reports, and evaluations to assist in the initial classification, reclassification or programming review of an inmate, i.e., central file, offense history, background, probation reports, court documents, abstracts of judgement, diagnostic evaluations, etc.

CITATIONS

- 1) DOM 61010.9 - Procedures – The Counselor
- 2) CCR Article 10 Classification Process 3375
- 3) CCR Article 10 Classification Committee 3376