



Commission on Correctional Peace Officers Standards and Training

Commission Meeting

Thursday, February 9, 2017

10:00 a.m. - 1:00 p.m.

Richard A. McGee Correctional Training Center

9850 Twin Cities Road, Galt, CA 95632

Room N2/N3

Members Present

Robert Calderon

Brenda Gibbons

Brantley Choate

Josh Eustice

Jesse Zamora

Alternates Present

Harold Gee

Meeting Minutes

- I. Meeting called to order at 10:01 a.m. Commissioner Pinneo will not be present.
- II. Public Comment
 - A. No public comment
- III. Minutes approval
 - A. Commissioner Gibbons made a motion to accept the minutes from December 12, 2016. Commissioner Zamora seconded the motion. The minutes were accepted.
 - B. Public comment
 - i. No public comment.
- IV. Apprenticeship Committee
 - A. CPOST analyst, Robin DeFehr discussed the LAS monthly report compliance with the Commission. In particular, the low monthly participation in reporting was discussed. The 2016 compliance report was reviewed by the Commission. Commissioner Calderon inquired about how CPOST is working on correcting this. Robin DeFehr discussed the plans for improving compliance from the institutions. Upon approval from Department of Industrial Relations (DIR) of the new forms, CPOST will be conducting training to clearly lay out LAS responsibilities.
 - B. Commissioner Calderon made a suggestion that the LAS forms be loaded into BIS for easy access.
 - C. Commissioner Gibbons asked if there were any appeals to be heard by the Commission. CPOST analyst, Robin DeFehr responded that there were none at this time.
 - D. Commissioner Eustice made a motion to accept the Apprenticeship Program Operating Procedures. Commissioner Choate seconded the motion. Commissioners Calderon, Choate, Eustice, Gibbons, and Zamora all voted to approve. The Apprenticeship Program Operating Procedures were accepted.
- V. Old Business
 - A. Supervisory Sub-committee
 - i. Commissioner Zamora spoke for Commissioner Pinneo on the status of the supervisory sub-committee. Commissioner Zamora stated that he and CPOST analyst, Lisa Morabito have been working with Advanced Learning Institute (ALI) to make sure that they are in sync. The sub-committee will be reviewing the systems with the FoxPro software and compiling the archived data.
 - B. Public Comment
 - i. No public comment.

VI. New Business

A. Overview of CPOST History

- i. Commissioner Gibbons discussed the review of the Job Analyses that were previously commissioned by the old CPOST. The expectation is to move forward with updating the existing Job Analyses in lieu of having new ones conducted.
- ii. Commissioner Calderon discussed the need for an education-level exam for onboarding. He will meet with the State Personnel Board to discuss.

B. Public Comment

- i. No public comment.


VII. Round Table

A. Public Comment

- i. No public comment.

VIII. Adjournment


- A. Commissioner Gibbons made a motion to adjourn the meeting. Eustice seconded the motion. Meeting adjourned at 10:34 a.m.



JASON LOWE, Commissioner
Commission on Correctional Peace Officer Standards and Training
Academy Administrator, R.A. McGee Correctional Training Center

Approved/Disapproved Date

8/17/17



JOSH EUSTICE, Commissioner
Commission on Correctional Peace Officer Standards and Training
Parole Agent I, Division of Adult Parole Operations

Approved
Approved/Disapproved

8/17/17
Date