



## **Commission on Peace Officer Standards and Training**

### **Commission Meeting**

Thursday, December 10, 2015

9:00 A. M. – 12:00 P.M.

California State Prison, Sacramento  
100 Prison Road  
Represa, CA 95671  
Executive Conference Room

#### **Commission Members in Attendance**

Jeff Macomber  
Brant Chaote  
Robert Calderon  
Brenda Gibbons  
Josh Eustice  
Kevin Raymond

#### **Alternate Members in Attendance**

David Baughman  
Teresa Perez  
Jason Lowe

### **Meeting Minutes**

- I. Meeting called to order at 09:00 AM.
- II. Minutes from October 28, 2015 are passed out for Commission approval. Robert Calderon makes motion to approve the minutes. Jeff Macomber seconds the motion; minutes approved.
- III. CPOST developed standards are dispersed to the Commissioners for approval. Revision dates and language are updated. Brant Choate makes motion to approve the standards for all future curriculum reviews. Kevin Raymond seconds the motion; standards are approved.
- IV. Funding for [www.CPOST.ca.gov](http://www.CPOST.ca.gov) is discussed. Brenda Gibbons gives all Commissioners a copy of the estimate for start-up. Brenda Gibbons informs the Commission of Kevin Raymond and Josh Eustice's CDCR Email and Intranet limitations. The two Commissioners do not have CDCR Email addresses because they are not assigned to any facility. The website would alleviate this issue and provide a forum for training. Kevin Raymond inquires as to whether the website would be a separate entity from CDCR. Brant Choate asked if there can be a link between the internet site

and the intranet site; this will be looked into. Jeff Macomber inquired about actual budget figures; and how the Commission would decide on future training costs, if there is not specific budget numbers. Robert Calderon suggests that discussion about specific budget concerns be tabled until next meeting. Kevin Raymond makes a motion to approve moving forward on [www.CPOST.ca.gov](http://www.CPOST.ca.gov). Robert Calderon seconds the motion; website estimate is approved.

- V. Brenda Gibbons updates the Commission on the Veteran's Benefits progress. All of the DAI facilities are onboard. Wasco and Avenal are not yet onboard, but are in the application process. DJJ has one approved facility and DAPO has one approved facility. Kevin Raymond makes a motion to move forward with bringing all DJJ and DAPO facilities onboard to provide Veteran's Benefits. Robert Calderon seconds; motion approved.
- VI. Curriculum reviewed by CPOST is passed out by Brenda Gibbons.
- a) Review of Form 602 Curriculum is passed out. Brant Choate asked for feedback from CPOST staff on the review process. Brenda Gibbons suggests that CPOST staff speak during the public comment section of the meeting. Robert Calderon makes a motion to approve the changes and forward the curriculum to IDU for implementation. Josh Eustice seconds the motion; motion approved.
  - b) Review of Drug Awareness curriculum is passed out to the Commissioners. Brant Choate inquires about the IDU process. Brenda Gibbons gives a copy of the IDU flow chart to all the Commissioners. Commission discusses the IDU process and inquires how CPOST recommendations will add to the current process. Brenda Gibbons states that CPOST staff is working with IDU to resolve the increase in workload; and the goal is to work throughout the process. CPOST recommendations are currently sent to IDU for implementation and if that process changes the Commission will be consulted in a conference call. Brenda Gibbons states that the process has yet to be perfected.
  - c) Review of POBOR/OIA curriculum is passed out and discussed.
  - d) Review of Fire Safety curriculum is passed out and discussed. Brant Choate makes a motion to approve the CPOST recommendations for Drug Awareness, POBOR/OIA, and Fire Safety to be forwarded to IDU. Robert Calderon seconds; motion approved.
- VII. Informational packets on the California City Apprentice Rotation were passed out by Josh Eustice. Josh Eustice requests that the CPOST staff research current rotation documentation practices and present information to the Commission for next meeting. The Commission discusses that current exception standards for specific institutions and scenarios be looked at for development of standard procedures in the future. CPOST staff is also asked to gather research on the liaison practices as well. Jeff Macomber asked about the origin of the packet information presented to the Commission. Josh Eustice presented the former CPOST guidelines

binder that he gleaned the information from. Brenda Gibbons makes a motion to assign this task to CPOST staff for research and presentation at the next meeting. Robert Calderon seconds, the motion is passed.

- VIII. Suicide/EAP Training is brought up by Josh Eustice; he requests that further discussion be tabled for next meeting. Brenda Gibbons presents the Commission with two OJT ten-minute training bulletins that CPOST staff has developed; she would like to make the OJT trainings an ongoing monthly practice to raise awareness. Brenda Gibbons also presented the Commission with information on a T4T program on suicide prevention and stress management. Robert Calderon asked the CPOST staff to look at the current Employee Health and Wellness training and block training for ideas and information. Jeff Macomber referenced his current program at CSP Sac for ideas as well. Brenda Gibbons noted that institutions with Mental Health programs for inmates tend to do better at assisting staff and their families with mental health and stress management issues, than those institutions without Mental Health programs. Robert Calderon motioned for the approval of the OJT bulletins. Kevin Raymond seconds the motion; OJT Bulletins approved.
- IX. Josh Eustice presents the Commission with an informational Range Safety curriculum. Josh Eustice cited some deficiencies in the curriculum and inconsistent training programs from one institution to another, all of which may be leading to unsafe practices on the range. He specifically cited the verbiage for checking your barrel from the chamber versus muzzle end; requesting a change in the verbiage. Brenda Gibbons informed the Commission that the CPOST staff is looking at that curriculum in the near future. Jeff Macomber addressed the upcoming transition from .38 to Glock and possible effects on training. Robert Calderon stated this change would be incorporated into the training material. Jeff Macomber volunteered to host the first training session for Glock Range master training.
- X. Josh Eustice handed out an informational packet on the Apprenticeship Appeals Process which includes the current SOP's. Josh Eustice requests that LAS be reinstated and asks what CPOST involvement would be. Kevin Raymond suggests that the appeals process remain with the local agencies; CPOST would be the next step if the situation cannot be resolved locally. Robert Calderon suggests review of current SOP. Josh Eustice requests that CPOST staff research current SOP's and other procedural options to present at the next meeting. Jeff Macomber asks for the research to look at the governing agencies and to look at other state programs for comparison. Brenda Gibbons recommended the training continue as is until the findings are reported. J. Eustice agreed.

XI. Round Table Session.

- Robert Calderon suggests revisiting CSA standards and how they may have changed from the 16 week to the 12 week academy. CPOST staff will research this.
- Brenda Gibbons provided the Commission with an educational OJT on K spice to be distributed at the facilities.
- Brandt Choate inquired as to the status of the Sac State Review. Brenda Gibbons and Robert Calderon informed the Commission that the review is completed and being reviewed by CPOST staff to apply to the current review process.
- Stacy Lopez clarified the request for the Sac State Review was before CPOST was reinstated.
- Stacy Lopez inquired as to the role of OTPD and CPOST in the Apprentice Program. Brenda Gibbons stated that OTPD and CPOST would be working together moving forward on the Apprentice Program.
- Brittany Linde and Leigh Ann Rogers from CPOST updated the commission on their experiences with the review process thus far.

XII. Meeting adjourned at 10:05 AM.

