



## Commission on Correctional Peace Officers Standards and Training

### Commission Meeting

Thursday, April 14, 2016

9:00A.M. -12:00P.M.

Office of Training and Professional Development

Advanced Learning Institute

10000 Goethe Road, Building C

Sacramento, CA 95827

Room 119, Pine Mountain

#### Members Present

Brenda Gibbons

Brant Choate

Robert Calderon

Brian Pinneo

#### Alternates Present

David Baughman

Teresa Perez

#### Meeting Minutes

I. Meeting called to order at 9:00A.M.

- ❖ **Note: There is not a voting quorum present as required by Operational Procedures and Penal Code so no voting will occur at this meeting.**

II. Agenda present and reviewed.

III. Public Forum produced no new business for next agenda.

IV. Minutes from last meeting presented for review.

V. Old business

- a. Internet update by Lisa Morabito from CPOST staff. Intranet is up and running. Internet is in the process of set up and three CPOST staff members have attended training to maintain the website. Extranet will be closed down because the internet website will function in its place.

VI. New Business

- a. The Operational Procedure drafts were presented for review, to be voted on in the next meeting.
- b. The OJT folders were presented for Commission review. Chairperson Gibbons briefly reviewed the trainings. Discussion occurred on the possibility of hosting T4T training with Desert Waters to participate in continued stress and suicide prevention training.

- c. Presentation of Fire Safety Curriculum to be voted on in the next meeting. Chairperson Gibbons suggested scheduling a meeting with herself, Commissioner Calderon, and Associate Director Lopez; to present the Fire Safety Curriculum for adoption without a Commission vote.

#### VII. Round Table

- a. Discussion about finalization of Curriculum Review Standards. Chairperson Gibbons assured the Commission that the review process is included in the proposed Operational Procedures. Chairperson Gibbons and Commissioner Choate will schedule a meeting for his assistance in reviewing and finalizing the Curriculum Review Drafts.
- b. Discussion on the Subject Matter Expert vetting process in regards to Curriculum Review Process.
- c. Discussion of shadowing program proposal.
- d. Discussion of bi-weekly internet update schedule.
- e. Discussion of Apprenticeship and Local Apprenticeship Subcommittee compliance.
- f. Discussion of new Correctional Officer packets for academy graduates.
- g. Discussion of Chromebook approval from the Governor's office and eventual implementation in all training venues.
- h. Commissioner Pinneo inquired about security concerns with regards to training information. Discussion on this matter followed.

#### VIII. Meeting adjourned at 9:33A.M.

